

We have created an amazing package for you to include full on the day wedding coordination and management from Chapter 21 Weddings and Events

## Package includes:

Up to 100 chiavari chairs plus up to 100 chair sashes or chair hoods/ drapes

5ft aluminium light up LOVE or L VE letters or neon 'Happily Ever After' light up sign

Up to 10 centrepieces and 10 mirror plates or rustic log slices

Votive tea light candles for every table
Top table/ ceremony table floral arrangement
Up to 10 table runners and 10 table numbers
Pair of 1.8m blossom trees, 4ft bay or 4ft rose trees

Starlight backdrop, canopy blossom trees, eucalyptus moon arch or wooden arch

Starlight top table skirt or table swag
Starlight cake table skirt or table swag
Table scatter or rose petals for every table

Wedding post box and welcome sign (non-personalised) with ornate easel

## On the day coordination includes:

Free initial in person or video chat consultation with the team Email and phone support and advice along the way

## 6 weeks prior:

Review of all your current plans 6 weeks prior to your wedding date
Full handover of all supplier and venue coordination/ communication to us
Building of a comprehensive wedding day schedule
Regular updates on progress as and when required

## On the day:

On the day management to make sure everything runs smoothly
Set up and styling of your personal wedding décor (e.g. favours, place names etc)
Supplier liaison and accepting deliveries on the day (e.g. wedding cake, flowers etc)
Meeting and greeting guests

On the day time-keeping and relevant announcements

Coordination of wedding changeover from wedding breakfast to evening reception

Plus we will have our emergency kit at hand!

This is our best selling diamond package, however please note we have other packages and bespoke services available. Please see our website or contact us directly with any queries or for more information! Kirsty & team .x.